

DEPOSIT CENTRAL SCHOOL DISTRICT DISTRICT-WIDE SCHOOL SAFETY PLAN ⇐

PROJECT SAVE (Safe Schools Against Violence in Education) DISTRICT-WIDE SCHOOL SAFETY PLAN Commissioner's Regulation 155.17

INTRODUCTION

Emergencies and violent incidents in school districts are critical issues that must be addressed in an expeditious and effective manner. Districts are required to develop a district-wide school safety plan designed to prevent or minimize the effects of serious violent incidents and emergencies and to facilitate the coordination of the district with local and county resources in the event of such incidents or emergencies. The district-wide plan is responsive to the needs of all schools within the district and is consistent with the more detailed emergency response plans required at the school building level. Districts stand at risk from a wide variety of acts of violence, natural, and manmade disasters. To address these threats, the State of New York has enacted the Safety Schools Against Violence in Education (SAVE) law. Project SAVE is a comprehensive planning effort that addresses prevention, response, and recovery with respect to a variety of emergencies in each school district and its schools.

The Deposit Central School District ("District") supports the SAVE Legislation, and intends to facilitate the planning process. The Superintendent of Schools encourages and advocates on-going district-wide cooperation and support of Project SAVE.

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SECTION I: GENERAL CONSIDERATIONS AND PLANNING GUIDELINES

A. Purpose

The Deposit Central School District-wide School Safety Plan was developed pursuant to Commissioner’s Regulation 155.17. At the direction of the Deposit Central School District Board of Education, the Superintendent appointed a District-wide School Safety Team and charged it with the development and maintenance of the District-wide School Safety Plan.

Incident Command will be utilized in the event of an emergency.

Incident Command Structure	Telephone Number
Superintendent	467- 5380
Principals: High School	467-8509
Assistant Principal	467-8512
Elementary	467-8508
Director of Facilities and Operations	467-1579

A. District Wide School Safety Team and Building Level School Safety Teams

The District has created a District-wide School Safety Team including the following positions:

Position
Board Of Education Representative
Administration Representative
Teacher Representative
Parent Organization Representative
Student Representative
School Safety Personnel
Other School Personnel
Police Organizations
Fire Company
EMS

The Deposit Central High School and the Deposit Elementary School have Building Level School Safety Teams to deal with building related incidents. The specific building level information is found in the Building Level Safety Plans and is summarized in the building level summaries as per the SAVE legislation.

B. Emergency Response Contacts

- The District-wide School Safety Plan shall be directly linked to the individual Building-level Emergency Response Plans for each school building. This District-wide School Safety Plan will guide the development and implementation of individual Building-level Emergency Response plan.

C. Plan Review and Public Comment

- This plan shall be reviewed and maintained by the District-wide School Safety Team and reviewed on an annual basis on or before July 1st of each year.
- Pursuant to Commissioner's Regulation 155.17 (e)(3), this plan will be made available for public comment 30 days prior to its adoption. The district-wide and building-level plans may be adopted by the School Board only after at least one public hearing that provides for the participation of school personnel, parents, students and any other interested parties. The plan must be formally adopted by the Board of Education. Information on the public comment period for the District Wide School Safety Plan is filed in the Superintendent's Office. October 15, 2002 the Deposit Central School District Board of Education adopted the District Wide School Safety Plan.
- While linked to the District-wide School Safety Plan, Building level Emergency Response Plans shall be confidential and shall not be subject to disclosure under Article 6 of the Public Officers Law or any other provision of law, in accordance with Education Law Section 2801-a.

SECTION II General Emergency Response Planning

A. Identification of sites of potential emergency

The District has established procedures for the identification of potential sites and the internal and/or external hazards that may be present in them.

A. Actions in response to an emergency.

The District has identified the following general response actions to emergency situations. These actions include school cancellation, early dismissal, evacuation, and sheltering. The Building level Emergency Response Plans include identification of specific procedures for each action depending upon the emergency.

Emergencies include, but are not limited to:

Threats of Violence
Weather Emergencies
Medical Emergencies
Criminal Acts
Technological Emergencies
Others as determined by the Building-level School Safety Team

B. District resources and personnel available for use during an emergency.

The District has committed the full inventory of its resources to be available for use during an emergency. These resources will be utilized in line with the Building Level Emergency Response Plans as deemed appropriate by the Incident Command Team.

C. Procedures to coordinate the use of school district resources during emergencies.

The District uses the Incident Command System model for emergency actions. The Incident Commander is authorized by the Deposit Central School District and Board of Education to activate such resources and personnel as are appropriate to the incident. The Incident Commander is empowered to render such decisions as may be necessary in keeping with the response actions as identified in the Building Level Emergency Response Plan. Building-level Incident Command staff are identified in the Building Level Emergency Response Plans.

D. Annual multi-hazard school training for staff and students.

The District will conduct annual training for both staff and students in school safety issues. Training will be coordinated by the Broome Tioga BOCES Safe School Coordinator and may consist of classroom activities, general assemblies, tabletop exercises, full-scale drills of other appropriate actions to increase the awareness and preparedness of staff and students.

Drills and other exercises will be coordinated with local, county and state emergency responders and preparedness officials. Existing Plans will be revised in response to post-incident critiques of these drills.

E. Staff development

Staff receive annual training on various facets of violence prevention and response to emergencies, including but not limited to Olweus anti-bullying training, fire safety and sexual harassment.

SECTION III: RESPONDING TO THREATS AND ACTS OF VIOLENCE

A. Policies and procedures for responding to implied, or direct threats of violence or acts of violence by students, teachers, other school personnel and visitors to the school

The District has enacted policies and procedures dealing with violence. These policies and procedures deal with the safety of the school community as well as the range of discipline of those making the threat or committing the act of violence. The District Code of Conduct is approved annually by September 10, 2012 the District Board of Education. The Code of Conduct is available on Deposit Central School District website in the student handbook Appendix A
http://www.depositcsd.org/files/filesystem/Deposit%20Middle_High%20School%20Student_Parent%20Handbook.pdf

Policies and procedures for contacting appropriate law enforcement officials in the event of a violent incident

Law enforcement officials will be contacted by the Incident Commander, and will be requested based upon the "closest response agency" concept.

B. Appropriate responses to emergencies.

The District recognizes that appropriate response to emergencies varies greatly depending upon the actual threat or act as well as the magnitude of such emergency.

C. Policies and procedures to contact parents, guardians or persons in parental relation to the students in the event of a violent incident or an early dismissal

The District will contact parents, guardians or persons in parental relation to the student via media release of local television and radio stations, Parent Teacher telephone tree contact or other appropriate means in the event of a violent incident or early dismissal. The Deposit Central School District sends a parental notification form for the annual early dismissal drill and evacuation drill to the parent or those in parental relation. Conditions requiring such notification are outlined in the Building Level Emergency Response Plans.

SECTION IV: COMMUNICATION WITH OTHERS

A. Obtaining assistance during emergencies from emergency services organizations and local government agencies.

The Incident Commander has authority to contact and obtain the services needed from various emergency agencies.

B. Procedures for obtaining advice and assistance from local government officials including the county or city officials responsible for implementation of Article 2-B of the Executive Law

The Incident Commander has authority to contact and obtain the services of these agencies.

C. A system for informing all educational agencies within a school district of a disaster

The District will notify any appropriate educational agencies within its boundaries as well as adjacent to its boundaries in the case of a disaster that would affect any of these agencies. The Incident Commander will determine the extent of notification and delegate its delivery.

D. In case of a school district, maintaining certain information about each educational agency located in the school district, including information on:

Each Building Level Emergency Response Plan will include information regarding each individual school.

SECTION V: PREVENTION AND INTERVENTION STRATEGIES

A. Policies and procedures related to school building security, including, where applicable, the use of school safety officers and or/security devices or procedures.

B. Policies and procedures for the dissemination of informative materials.

The District is committed to the use of the interpersonal violence prevention education package for grades kindergarten through twelve, when available.

C. Prevention and intervention strategies.

The District continues to develop and investigate various strategies regarding violence prevention and intervention. These strategies include, but are not limited to:

- Case by case basis contact with state and local law enforcement officials and BOCES Safe Schools Coordinator designed to ensure that school Safety Committee members and other school personnel are adequately trained including being trained to de-escalate potentially violent situations,
- School safety programs for students: on multi-cultural/diversity situations over a three year cycle, character education for grades K-6, conflict resolution K-5, anti-violence workshops periodically at the High School
- Participation in Broome Tioga BOCES Safe School Coordinator training programs

D. Strategies for improving communication among students and between students and staff and reporting of potentially violent incidents.

The District recognizes that communication is a vital key in the prevention and intervention of violence in schools. To that end, the District is explores and utilizes programs in anti-bullying and violence prevention, sexual harassment and others based on district need.

E. Description of duties, hiring and screening process, and required training of hall monitors and other school safety personnel.

All staff will monitor visitors or others in the building, directing anyone without a visitor or staff badge to the main office for sign in or reporting such persons to the main office.