

DEPOSIT CENTRAL SCHOOL DISTRICT  
REORGANIZATIONAL MEETING AGENDA

Elementary School Library

Monday, July 13, 2009

7:00 p.m.

1.0 CALL TO ORDER:

The meeting was called to Order by the Superintendent of Schools at \_\_\_\_\_ p.m.

Quorum Check                      Pledge of Allegiance

2.1 SWEAR IN AND SIGN OATH - NEW BOARD MEMBERS:

John Giannone, Brian Riter, and Kati Hess were sworn in by the Superintendent.  
Kermit Mott was previously sworn in.

2.2 ELECTION OF PRESIDENT AND VICE-PRESIDENT.

The Board elected \_\_\_\_\_ as President for the school year 2009-2010. The vote was as follows:

Mr. Bush voted for \_\_\_\_\_  
Dr. Giannone voted for \_\_\_\_\_  
Mr. Golding voted for \_\_\_\_\_  
Mr. Katen voted for \_\_\_\_\_  
Mr. Mott voted for \_\_\_\_\_  
Mr. Riter voted for \_\_\_\_\_  
Mrs. Clement-Wist voted for \_\_\_\_\_

The Board elected \_\_\_\_\_ as Vice-President for the school year 2009-2010. The vote was as follows:

Mr. Bush voted for \_\_\_\_\_  
Dr. Giannone voted for \_\_\_\_\_  
Mr. Golding voted for \_\_\_\_\_  
Mr. Katen voted for \_\_\_\_\_  
Mr. Mott voted for \_\_\_\_\_  
Mr. Riter voted for \_\_\_\_\_  
Mrs. Clement-Wist voted for \_\_\_\_\_

## 2.3 SWEAR IN PRESIDENT AND VICE-PRESIDENT:

Superintendent Hauber swore in \_\_\_\_\_ as President and \_\_\_\_\_ as Vice-President for the current school year.

## 2.4 PRESIDENT TAKES CHAIR:

\_\_\_\_\_ assumed the President's chair.

## 2.5 APPOINTMENT OF DISTRICT OFFICERS AND APPOINTEES:

<u>Officers/Appointees</u>	<u>Suggested</u>	<u>Salary</u>
District Clerk	Louise Clark	\$3,603
District Treasurer	Vincent B. Smith	CBO
Deputy Treasurer	Kristopher B. Helman	CBO
Official Bank Signatory	Vincent B. Smith	CBO
Official Bank Signatory	Kristopher B. Helman	CBO
Internal Claims Auditor	Sarah VanGalder	CBO
Deputy Internal Claims Auditor	Diane Valky	CBO
Certifier of Payrolls	Bonnie Hauber	(1)
Tax Collector	Charlotte Ellsworth	(1)
<u>Central Treasurer</u>		
Extraclassroom Activities Fund	Charlotte Ellsworth	(1)
<u>Comptroller</u>		
Extraclassroom Activities Fund	Edward Shirkey	(1)
Health Officer	Dr. Shelly Stradley Assisted by: Tiffany Gates-Maby, RPA	
Records Access Officer	Bonnie Hauber	(1)

(1) Salary part of a larger responsibility already approved.

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the appointment of District Officers and Appointees be approved for the current school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.6 Appointment of Purchasing Agent and Deputy Purchasing Agent for 2009-2010

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that John C. Read be appointed Purchasing Agent and that Barbara Iacovazzi be appointed Deputy Purchasing Agent for the Deposit Central School District for the 2009–2010 school year through a cooperative services agreement with Broome-Tioga BOCES. Be it further RESOLVED that, in consultation with the school district legal counsel, the Purchasing Agent and Deputy Purchasing Agent be authorized to participate in other government agency (i.e., BOCES, county, village, town) purchasing agreements, bids, and other purchasing contracts when it is determined by the Board of Education to be in the best interest of the school district during the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.7 Grant Superintendent Authority to Transfer Funds

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Superintendent of Schools be and is hereby authorized to transfer funds up to and including \$1,500 from one function and object code to another function and object code in the General Fund in accordance with Commissioner’s Regulation § 170.2 for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.8 Designation of Official Depositories of District Funds

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the following banks be designated as depositories of school funds for the 2009-2010 school year: NBT Bank, N.A., Chase, M&T Bank, Tioga State Bank, Peoples’ Bank and HSBC.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.9 Designation of Official Newspaper

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that The Deposit Courier be designated as the official newspaper for the Deposit Central School District for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.10 Designation of Educational Official to Receive Court Notification

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Superintendent of Schools be designated as the educational official to receive court notification regarding a student’s sentence/adjudication in certain criminal cases and juvenile delinquency proceedings.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.11 Establishing Schedule of Regular Board Meetings

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board hereby approves the attached regular meeting schedule for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.12 Establishment of Petty Cash Accounts

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the following petty cash funds be authorized for the 2009-2010 school year and those listed be accountable for the established funds:

Elementary School	(\$ 75.00 per month)	Building Principal
Middle/High School	(\$ 75.00 per month)	Building Principal
Athletic Department	(\$100.00 per year)	Business Office
Instructional Services	(\$ 75.00 per month)	Director of Inst. Services

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.13 Authorization for Approval of Conferences, Conventions and Workshops

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Superintendent of Schools be authorized to approve attendance at conferences, conventions, workshops, and the like for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.14 Authorization to Apply for Grants in Aid

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Superintendent of Schools be authorized to sign applications for Grants in Aid (State and Federal) as appropriate for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.15 Establishment of Mileage Reimbursement Rate

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that mileage reimbursement for 2009-2010 will be paid at the current IRS rate.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.16 Designation of Trustee and Alternate to Health Insurance Consortium

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, \_\_\_\_\_ be designated trustee and \_\_\_\_\_ be designated alternate trustee from the Deposit Central School District to the Broome-Tioga-Delaware Health Insurance Consortium for 2009-2010.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.17 Designation of Trustee and Alternate to Workers' Compensation Self-Insurance Alliance

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, \_\_\_\_\_ be designated trustee and \_\_\_\_\_ be designated alternate trustee from the Deposit Central School District to the Workers' Compensation Self-Insurance Alliance for 2009-2010.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.18 Resolution Designating President to Appoint Hearing Officer

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, RESOLVED, that the Board President shall be designated, for the 2009-2010 school year, to appoint an impartial hearing officer subject to ratification by the Board at its next regular meeting.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.19 Designation of Compliance Officer

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that Edward P. Shirkey be appointed the District's Title VII, Title IX, ADA and Section 504 Compliance Officer for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.20 Appointment of District Safety Committee

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the following be appointed to the District Safety Committee for the 2009-2010 school year:

- Bonnie Hauber
- \_\_\_\_\_, Board Member
- Heather Conklin
- Denise Cook
- Barbara Phillips
- David Richards
- Kristi Russell, Janice Crosby
- Callie Kavleski
- Kati Hess, Student Member
- Edwin Swartwout
- Donald Cantwell, Deposit Police
- NY State Police
- Thomas Williams, Chairperson

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.21 Appointment of Liaison for Homeless Children and Youth

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that Beatrice Bailey, Director of Special Education and Related Services be appointed as Liaison for Homeless Children and Youth for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.22 Appointment of Committee on Special Education

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Committee on Special Education (CSE) for the 2009-2010 school year be appointed as follows:

- |   |                     |
|---|---------------------|
| Chairperson:  | Beatrice Bailey     |
| Psychologist:   | Jennifer Madrid     |
| Parent Member:  | Julie Wist          |
|   | Melanie Worthley    |
| School Physician:   | Dr. Shelly Stradley |
| Child’s Parent  |                     |
| Regular Education Teacher – varies – Teacher with the knowledge of the student’s academic performance               |                     |
| Special Education Teacher – varies – Teacher able to interpret the instructional implications of evaluation results |                     |

Other individuals with knowledge of the child: at the discretion of the parent or the school district.

Child, where appropriate.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

### 2.23 Appointment of Committee on Preschool Special Education

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Committee on Preschool Special Education (CPSE) for the 2009-2010 school year be appointed as follows:

Chairperson:	Beatrice Bailey
Psychologist:	Jennifer Madrid
Parent Member:	Melanie Worthley
Alternate Parent Member:	Julie Wist
School Physician:	Dr. Shelly Stradley

Child's Parent

Regular Preschool Education Teacher – varies - If the child is, or may be participating in a typical preschool program.

Special Education Teacher or service provider – varies – Provider who can interpret any evaluations and determine instructional implications.

Other individuals with knowledge of the child: at the discretion of the parent or the school district.

Professional who participated in the evaluation of the student.

Early intervention professional for students transitioning from early intervention.

Appointee of the municipality where the child resides.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

### 2.24 Appointment of AHERA Local Educational Agency (L.E.A.) Designee

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that Thomas Williams be appointed AHERA Local Educational Agency Designee.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

### 2.25 Appointment of Medical Review Officer

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that Tony Elwood of Evolution Consultants be appointed as the district's Medical Review Officer as per Federal requirements of alcohol and drug testing of bus drivers.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

## 2.26 Designation of Representative to District's Technology Committee

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that \_\_\_\_\_ be designated as the Board of Education's representative to the District's Technology Committee for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

## 2.27 Designation of Representatives to DTA and CSEA Liaison Committees

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that \_\_\_\_\_ be designated as the Board of Education's representative to the DTA Liaison Committee and that \_\_\_\_\_ be designated as the Board of Education's representative to the CSEA Liaison Committee for the 2009-2010 school year.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

## 2.28 Establishment of Non-Resident Tuition Rates

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, the Board of Education of the Deposit Central School District establishes the following individual tuition rates for non-contractual, non-resident students for the 2009-2010 academic year. These are consistent with the rates established by the State Education Department.

<u>Grade Level of Pupil</u>	<u>Tuition</u>
Full Day K-5	\$ 3,766
Grades 6-12	\$ 8,357

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

## 2.29 Bond Amounts

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the Board of Education sets the bond amounts as defined below:

Treasurer	Bonded by BOCES
Tax Collector	\$1,000,000

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.30 Establishment of 2009-2010 Substitute Pay Rate

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, it is hereby resolved that the substitute pay rate for the 2009-2010 school year is as follows:

Uncertified substitute teachers:

-for the 1<sup>st</sup> through 40<sup>th</sup> day of work, the per diem rate is \$65

Certified substitute teachers:

-the per diem rate is \$75 - in the event a certified substitute teacher works 21 or more consecutive days in the same assignment but less than one semester, the per diem rate for that assignment beginning with the 21<sup>st</sup> day will be \$85.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.31 Appointment of School Attorney for 2009-2010

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, it is Resolved that the law firm of Hogan, Sarzynski, Lynch, Surowka & DeWind, L.L.P. be appointed as School District Counsel for the 2009-2010 school year to perform legal services.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.32 Designation of District's Insurance Agent for 2009-2010

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that the BAC Insurance Agency be and is hereby designated as the District's insurance agent during the school year 2009-2010.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.33 Designation of Standing Committees 2009-2010

A. Policy \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

B. Legislative Representative \_\_\_\_\_

C. Alternate Legislative Representative \_\_\_\_\_

D. Audit \_\_\_\_\_, \_\_\_\_\_, \_\_\_\_\_

E. Hospitality \_\_\_\_\_

2.34 Appointment of Independent Auditors

Viera and Associates were named Independent Auditors for the 2006, 2007, 2008, 2009 and 2010 audits by the Board of Education on May 8, 2006.

2.35 Appointment of Internal Auditor

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that Management Advisory Group of N.Y., Inc. be named Internal Auditor.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

2.36 Appointment of Board Clerk Pro Tem

It is moved by \_\_\_\_\_ and seconded by \_\_\_\_\_, that when the Board Clerk is absent from a meeting, \_\_\_\_\_ will serve as Clerk Pro Tem. The appointment will continue until the Clerk resumes her position.

The vote was \_\_\_\_\_ aye and \_\_\_\_\_ nay.

ADJOURNMENT