

**Deposit Middle-High School Site Based Team
Meeting Minutes
March 10, 2008**

In attendance:

Parents: Julie Wist, Ellen Macumber, Jenn Lobdell
Teachers: Tred Burch, Sarah Evans, Jamie Jenson, Anita Mott
Community: Jeanne Tucker
Student:
Administrators: Dave Richards & Barb Phillips

Absent:

Representative from the CSEA, Logan Evans, Brittany Stanton

Old Business:

1. Minutes from the meeting of 2/11/08 were reviewed. Jeanne made a motion to accept, Julie 2nd, minutes approved.
2. Scheduling – Dave reported that during the February Break, administration met to discuss the schedule for next year. He said there are a lot of unexpected “roadblocks” popping up, but the administrative team will be meeting with Guidance during the week of March 16th, with a goal having the complete schedule ready for review by department chairs in April. Some of the changes that are planned for next year include:
 - a. J Block will be eliminated
 - b. Lunch for both HS and MS will be shortened to 30 minutes
 - c. The school day will run from 8:08 – 2:55
 - d. HS staff will be surveyed to determine whether 88 minutes is too long for a double block in the schedule
 - e. MS periods will be 42 minutes long
 - f. There will be no cuts in current advanced level courses or college courses offered in the high school
 - g. Additional opportunities for advanced and more challenging coursework in the lower grades are supported by the team.
3. Anita reported that Bonnie has requested that people from the former scheduling committee report concerns to Dave. The Site Based Team requests that all instructional areas, including Special Education and specials course instruction, be consulted prior to adopting/implementing a new schedule. The Site Based Team likes the idea of a limited hybrid schedule.

4. Dave reported that the district is required to report any instances of "homeless" students. These include students who are living with friends, who have been kicked out of their homes, as well as the more traditionally recognized families who are literally without a home. These students are reported to Social Services for assistance. Dave requested that all school staff inform him of any homeless youth.
5. Teen Pregnancy – No news from Jackie on this topic; re-visit in April.
6. Ideas to connect more with the community
 - a. Post minutes on the school website and add web address to each issue of the parent newsletter
 - b. Post minutes in the "Hatchet", the DTA newsletter
 - c. Post minutes on the "Blackboard" online communication system run through BOCES when we're hooked into that system next year.
8. School Safety – Hall monitors will return in the fall. Students will be required to have passes while traveling during classtime. The new student planners will have passes in them that students will be required to use. If they do not have their planners, they will not be allowed to leave the classroom to go to typical locations (rest room, locker, etc.) This system will allow teachers to better 'track' the frequency that students are leaving classes.
9. Writing Policy – A brief discussion about the old writing policy was held with ideas shared regarding portfolios, K-12 writing expectations, and more cross-curricular work. Barb will check with Denise to see what's currently being done in the Elementary School and report back.

New Business:

1. Julie continues to have concerns about supervision for BOCES students, particularly when classes are cancelled due to weather concerns, but the BOCES students are already at the high school. Dave reported that administration is aware of the concern and is meeting to develop a plan to be implemented in these situations. He will report back in April.

Next meeting will be **MONDAY, April 7th at 5PM** in the distance learning room.

Respectfully submitted

Anita Mott