

**Deposit Middle-High School Site Based Team  
Meeting Minutes  
April 7, 2008**

In attendance:

Parents: Ellen Macumber, Julie Wist  
Community: Jeanne Tucker  
Student: Logan Evans  
Teachers: Sarah Evans, Tred Burch, Anita Mott  
Administrators: Dave Richards and Barbara Phillips

Absent: Representative from CSEA, Brittany Stanton, Jenn Lobdell, Jamie Jenson

Old Business:

1. Minutes from the meeting of March 10, 2006 were reviewed. Motion to accept made by Barb, Tred 2<sup>nd</sup>, minutes approved.
2. The teen pregnancy issue was discussed further. Dave reported that after consultation with the Superintendent and School Social Worker, we will be putting a presentation together for the Board of Education in the near future.
3. Barb discussed safety issues and noted that she was work with Ms. Hauber to provide hall monitors for next year. Sarah noted that if anyone questioned the need for them, all they had to do was come to the building and walk through the halls sometime. Barb will provide an update next month.
4. Sarah reported that questions about how we keep track of homeless students had been answered, for the most part. The process involves teachers and administrators letting Bea Bailey, who is the Homeless Student Coordinator, and Jalene Allen, who keeps track of the data on these students know who they are as we become aware.
5. Sarah reported that the meeting minutes are now being posted on the school website on a regular basis. Other suggestions which will be followed up on include posting notices in the *Courier* and the school newsletter, making hard copies available upon request, and ensuring that the secretary provide copies of the minutes to both Dana and Jalene.
6. A lengthy discussion on District Writing Policy ensued. Barb noted that a K-5 plan was still a “work in progress” at the elementary level. When students leave 5<sup>th</sup> grade, documents in their portfolio are disposed of and we start all over again, so there is no way to measure yearly progress. Changes are coming over the summer. Tred mentioned that there had been problems in the past trying to adopt a K-12 policy and suggested that Department chairs be involved

in its development. All agreed that the issue should be addressed on a District level and should be worked on over the summer.

7. Barb reported that the experimental Middle School had been renewed for Another five years.
8. Tred noted that there was some frustration on the part of the teachers regarding the schedule. Barb reported that we are continuing to work on a new schedule within the parameters set by the Board of Education. Tred expressed frustration in the Board trying to “micro-manage.”

New Business:

1. It was reported that grades on a senior’s transcript were wrong. A discussion then was held regarding students’ transcripts in general and who is responsible for ensuring their accuracy. It was also noted that in some instances recommendations for colleges did not go out in a timely manner. In some cases, a student’s class ranking had been wrong for years. This member thought we should have a better system in place for next year. Jeanne asked how this could happen. Barb suggested that next year students receive copies at the beginning of their senior year, allowing them to take care of inaccuracies in a timely manner. Tred asked if guidance had any suggestions. Dave agreed to speak with Mark MacCraie and get answers for the next meeting.
2. Jeanne asked about SAT prep and Dave explained that we had purchased an On-line course for all our students to use and that it was up and running. He further noted that the program provided immediate feedback and that students were already using it and commenting on its effectiveness.

No further new business. Tred moved and Julie seconded to adjourn at 6:46 pm. Next meeting will be **Monday, May 12, 2008 at 5:00 PM** in the Distance Learning Room.

Respectfully submitted

Dave Richards